

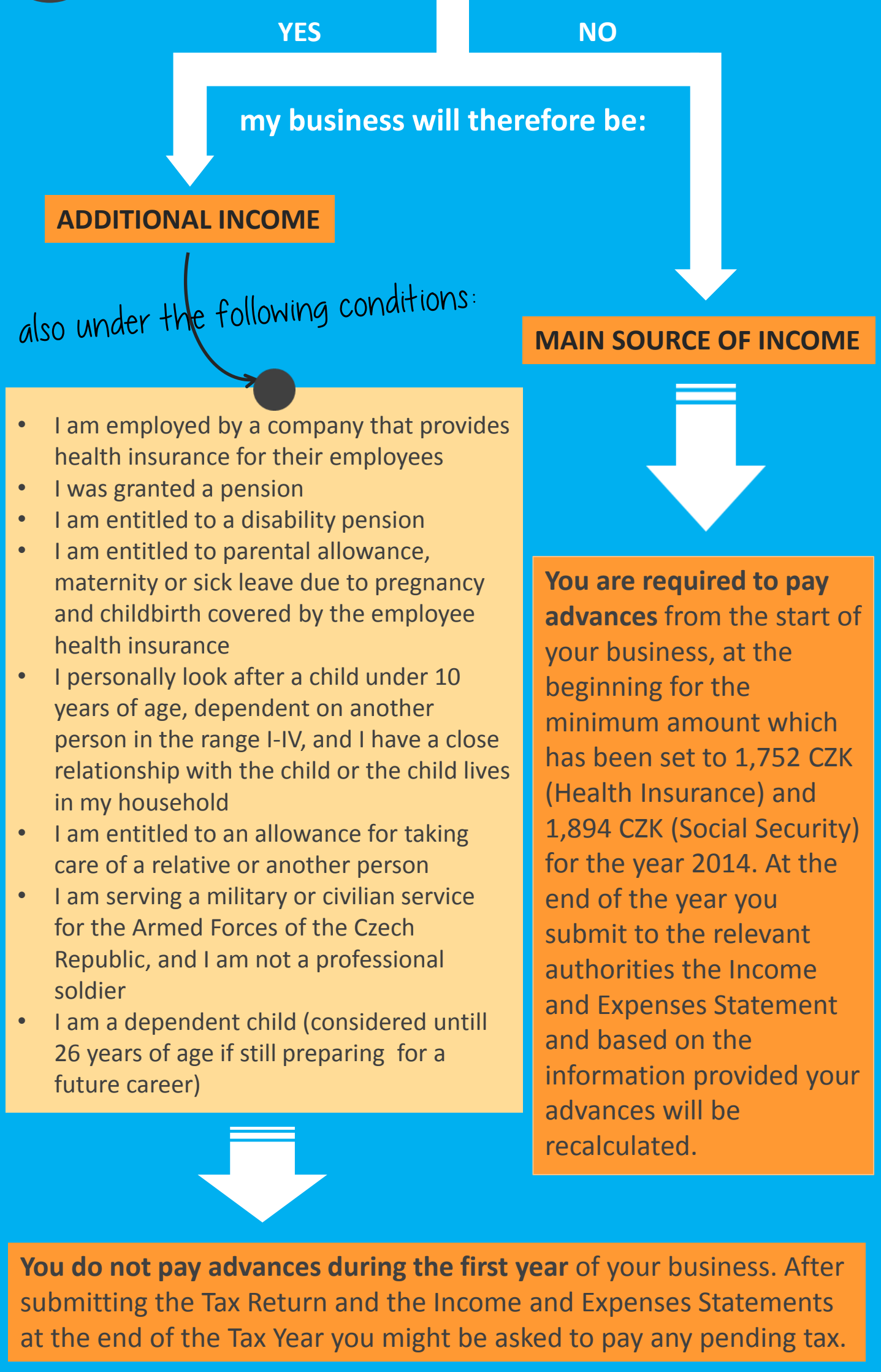
# HOW TO BECOME SELF-EMPLOYED

A SIMPLY GUIDE HOW TO BECOME YOUR OWN BOSS

## 1. WHAT DO I NEED TO KNOW BEFORE I START?



## 2. AM I EMPLOYED OR DO I STUDY?



## 3. SO HOW TO GET STARTED?

I'll go to any Trade Licensing Office and fill in a registration form

Just take your ID with you and 1,000 CZK and in the form mark all the activities you wish to perform.  
For 1,000 CZK you can mark as many activities as you desire.

- TLO managing all reporting and registration procedures:
- New Trade registration
  - Tax registration
  - Health Insurance registration
  - Social Security registration

## 4. WHAT NEXT?

I **keep a record** of my income and expenses (optionally profits and costs)  
+  
I **submit** the necessary documentation for the last tax period, even if my profits and costs are zero:

- Tax Return (Tax Office)
- Income and Expenses Statement (Health Insurance Office)
- Income and Expenses Statement (Social Security Office)

it is not required to submit Tax Returns for earnings under 6.000 CZK (see § 38g of Income Tax Law)